

MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

BOARD OF DIRECTOR'S MEETING

MONDAY JANUARY 12, 2015

5:30 P.M.

Dear Directors:

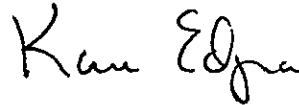
Enclosed Please find the director's report and board minutes for December 2014.

Financial information was not available at the time of mailing. I will bring it to the meeting on Monday.

If you need information before the meeting please feel free to give me a call.

Thank You,

Karen Edgmon

A handwritten signature in black ink that reads "Karen Edgmon". The signature is written in a cursive, flowing style.

Financial Officer



Printed Monday, December 29, 2014 @ 18:46

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,114,880	100.0%
Water Sold to Customers	797,150	71.5%
Utility Use (fire, flushing)	0	0.0%
Water Lost	317,730	28.5%
Average Use Per Account	2,693	
Accounts Using Water	296	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	8,133.24	0.00	0.00	98.40	650.00	0.00	639.03
Count	333	0	0	328	260	0	328
Rate	24.42	0.00	0.00	0.30	2.50	0.00	1.95

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on December 2014 Bills	12,545.41	339
Credit Balances	-1,039.94	24
Debit Balances	13,585.35	315
Payments	-12,211.24	299
Adjustments	-63.74	7
Balance after Payments and Adj	270.43	39
Current	-532.22	20
30 to 60 Days Old	489.32	7
60 to 90 Days Old	234.94	9
Over 90 Days Old	78.39	3
Penalty Charges	258.57	48
Charges for Services	9,520.67	333
Balance Due	10,049.67	



800-227-5128

Printed Monday, December 29, 2014 @ 18:46

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Scribe:	Odie J. Watts	
Date:	December 15, 2014	Time: 5:27 PM – 6:20 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Ferguson, Ron – BOARD MEMBER	446-2910
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Key	Board Meeting Attendees:	
	No customers or visitors attended this meeting.	

Minutes and Business Discussions:

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1. Call to Order	Meeting was called to order at 5:27 by Calvin Voshell – President. The regularly scheduled meeting for December 8 th was delayed due to scheduling conflicts and was conducted this December 15, 2014.
2. Meeting Minutes	The Meeting minutes from the November 10, 2014 meeting were reviewed and approved. Motion to approve the minutes was made by Ron Ferguson with 2 nd by Ben Szabrowicz with no abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon presented the financial and director's reports: - No significant expenditures. - The water loss rate was recorded at 6.1%.

Agenda	
	• Transferred another \$8,000 to Money Market account. • Moved \$3,000 from meter refund account to Money Market account. • As of November 30, 2014 the following is a breakdown of the total financial assets currently on deposit: ○ Treasury Bonds - \$32,577.60 ○ CD's - \$102,742.75 ○ Money Market - \$40,715.49 ○ Checking - \$16,178.25 ○ TOTAL - \$192,214.09 Motion to approve the financial and director's reports – Ron Ferguson, 2nd by Betty Stivers.
4. Water Operator's Report	Ivan Reynolds presented the Water Operators Report: • Installed observation meter across from Samuel Villines. • Installed observation meter on the line to Larry Clark, Kendall Shelton, etc. • Installed observation meter on the line to Russell Black. • Pulled Mike Dillow meter for past due account. • Discussed large bill with Michelle Davis which occurred due to a leak. She indicated she would pay the entire amount. • Ordered one of the stainless steel meters but was told it was back ordered and no delivery date was given. Motion to approve the Water Operator's report – by Ben Szabrowicz, 2nd by Ron Ferguson with no Abstentions.
5. Old Business	▪ Action Item 57: Opened and revised on 3/12/10 for Ivan Reynolds to purchase and install approximately 50, one inch meters to tighten up leak detection within the system. This action item was first opened on 7/9/10 but has been revised and remains open. As of January 13, 2014 there are approximately 17 more observation meters to install. Until completed this action item will remain in IN WORK Status. No change in status as of March 10, 2014. As of April 14 plans are to install three more meters in the Low Gap area where leaks are suspected. As of 5/12/14 there are 11 more observation meters to be installed. No meters were installed and no

Agenda

status change recorded for this reporting period. As of 7/14/14 no new meters have been installed, still 8 more to be installed. No change in status as of 8/11/14. See New Business for update. As of October 20, 2014 an additional 4 meters were installed leaving 7 more meters remaining to be installed. As of November 10, 2014 there are 8 move meters to install according to the final plan. As of December 15, 2014 only 3 more meters are planned to be installed.

- Action Item 61: Item assigned to Ivan Reynolds to work through the older system meters and replace those that do not appear to be recording correctly. As of January 13, 2014 there are approximately 2 more older meters to replace. Until this action item is completed it will remain in **IN WORK** status. No change in status as of 2/10/14. No change in status as of 3/10/14. As of April 14 there are nine more meters which are planned to be replaced. As of 5/12/14 older meters are being replaced and there may soon be a need to purchase more. No change in status as of 6/9/14. As of 7/14/14 6 more meters need to be installed to close this item. No change in status as of 8/11/14. As of October 20, 2014 Ivan has received 12 new meters and will continue with the project to replace these older meters in the coming weeks. As of November 10, 2014, 2 additional meters were installed/replaced and the project will continue based on usage history. Ivan indicated he would replace meters with over 1,000,000 recorded gallons on the counter. As of December 15, 2014 no additional meters were replaced under this on-going program.
- Action Item 79: Item assigned to Ivan Reynolds to contact Hillard Kilgore to determine if he would consider giving an easement to the MSWA to lay a water line through his proper so the line can be used to tap into a larger supply line which would resolve the problems being encountered by Mr. Patton. This action item is **PENDING**. No change in status as of 11/11/13. No change in status as of 12/16/13. No change in status as of 1/13/14. No change in status as of 2/10/14. No change in status as of 3/10/14. No change in status as of 4/14/14. No change in status as of 5/12/14. No change in status as of 6/9/14. No change in status as of 7/14/14. No change in status as of 8/1/14. No change in status as of 9/15/14. No change in status as of October 20, 2014. No change in status as of November 10, 2014. As of December 15, 2014 Ivan Reynolds has discussed this item with Hillard Kilgore but not permission has been granted as yet to granting the easement.
- Action Item 87: Item is assigned to Odie Watts and Ivan Reynolds to write a letter to ESI that will support the need for the project to replace the 3" line with a 6" line to handle the anticipate growth of the MSWA in the area west of the Low Gap community. As of 7/14/14 this item is **OPEN**. As of 8/11/14 this item is remains **OPEN**. As of 9/15/14 the item will remain **OPEN** until a final decision is made to proceed with the overall project. As of October 20, 2014 this item has been placed on **HOLD** until the decision is made to proceed with the project. Item is still on **HOLD** as of 11/10/14. As of December 15, 2014 this item continues to be **ON HOLD**.
- Action Item 90: Item is assigned to Ivan Reynolds to meet with property owners to

Agenda	
	discuss impact of new 20 ft. easement requirement for the potential overlay project. As of 9/15/14 the item will remain OPEN pending a final decision to further pursue the project. As of October 20,2014 this item is placed on HOLD until the final decision is made to proceed with the project. Item is still on HOLD as of November 10, 2014. As of December 15th, 2014 this item continues to remain ON HOLD. ▪ Action Item 94: Item is assigned to Odie Watts to contact the pump manufacturer to determine what they recommend as far as running the pumps which have set idle for over the past year. These pumps are no longer in operation since the MSWA now buys water from the OMPPWA. A Grunfus Pump service rep was contacted and he recommended the pump be ran at least yearly. As of December 15, 2014 this item was transferred to Ivan Reynolds. Ivan was instructed to contact Grunfus Pump service and determine how they recommend the pump be checked for operation on an annual basis. ▪ Action Item 95: Item is assigned to Ivan Reynolds to purchase one of the stainless steel meters and evaluate it as a replacement for those meters currently being purchased. If these stainless steel meters meet all the requirements the cost savings to the MSWA would be substantial since these meters are some \$23.00 less expensive per unit. As of December 15, 2015 Ivan Reynolds has ordered a stainless steel meter but it was placed on back order. This item will be updated when the new meter arrives.
6. New Business	• Barry Shechtman distributed the latest meeting minutes from the Ozark Regional Public Water Authority where they outline their financial status. These minutes on raise more concern that the agency that supplies our water is in financial difficulty and as a Board we need to be 100% positive that we can go back to our old well should something happen that would cause the Ozark Regional Water service to be interrupted.
7. Adjournment	Meeting adjourned at 6:20 P.M.
8. Next Meetings	NOTE MEETING START TIME: The next regularly scheduled meeting will be on January 12, 2014 at 5:30 at Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI57	7/19/10	Install 7, one inch observation meters to tighten up leak detection within the system. Install at least 2 meters per month and make progress reports to Board on monthly basis.	Ivan Reynolds	ASAP	IN WORK
AI61	8/13/12	Work through the system to replace older meters that may not be recording properly.	Ivan Reynolds	ASAP	IN WORK
AI79	10/14/13	Talk to Hillard Kilgore to determine the possibility of pursuing an easement to the Patton water problems can be resolved.	Ivan Reynolds	10/14/13	PENDING
AI 87	7/14/14	Write a letter to the ESI grant person justifying a request for grant and/or matching fund request to fund the project to replace the 3" line with a 6" line to enhance and support expansion of the MSHA system.	Odie Watts and Ivan Reynolds	8/11/14	HOLD
AI90	8/11/14	Meet with each property owner and review the impact of a new 20 ft. easement requirement for the installation of a potential over lay project to replace the existing 3" line with a 6" line in the Low Gap area.	Ivan Reynolds	9/8/14	HOLD
AI94	11/10/14	Contact pump manufacturer and determine their recommendation for exercising the well pump after it has been inactive for a over a year.	Ivan Reynolds	12/8/14	OPEN
AI95	11/10/14	Purchase one of new stainless steel water meters to evaluate in lieu of the meters now being purchased from our current vendor.	Ivan Reynolds	12/8/14	OPEN

INTEREST STATE AND PS CHECKING
48454

BANK OF THE OZARKS

1/12/2015 11:54:50 AM

Printed by: Brittany Clark

Reporting Institution: 0

Demand Deposit 48454 - MT SHERMAN WATER ASSOCIATION

	Relationship	Date of Birth	Phone Number	Tax Identification
MT SHERMAN WATER ASSOCIATION	Owner		*****	EIN **-*****
GENERAL ACCOUNT	See Additional Relationship		*****	

P O BOX 356
JASPER AR 72641

Additional Relationships

Tax Name: MT SHERMAN WATER
ASSOCIATION
See Mailing Information

Account Classification

Portfolio:	223677	Responsibility Code:	[500] GARY SMITH
Product:	[12103] INTEREST STATE AND PS CHECKING	Account Type Code:	[1] INDIVIDUAL
Accounting Branch:	[1102] JASPER	Employee Officer Director:	[0] NOT EMPLOYEE OF THIS BANK

Mailing Label

MT SHERMAN WATER ASSOCIATION
GENERAL ACCOUNT
P O BOX 356
JASPER AR 72641

Previous Cycle

Description	Debits	Credits	Date	Balance
Balance Forward:			Nov 28, 2014	\$16,178.25
Deposit		\$246.69	Dec 01, 2014	\$16,424.94
Check #4927	\$1,145.69		Dec 04, 2014	\$15,279.25
Check #4942	\$100.00		Dec 04, 2014	\$15,179.25
Check #4941	\$4,102.96		Dec 04, 2014	\$11,076.29
Check #4943	\$100.00		Dec 08, 2014	\$10,976.29
MISC PAY DOI TREAS 310 RMR*IV*215-0*PI*124.20\		\$124.20	Dec 10, 2014	\$11,100.49
Deposit		\$4,458.34	Dec 11, 2014	\$15,558.83
Check #4946	\$88.96		Dec 11, 2014	\$15,469.87
Check #4945	\$243.04		Dec 12, 2014	\$15,226.83
Deposit		\$3,000.00	Dec 15, 2014	\$18,226.83
Check #4944	\$100.00		Dec 15, 2014	\$18,126.83
Check #4949	\$65.96		Dec 16, 2014	\$18,060.87
Check #4948	\$8,000.00		Dec 16, 2014	\$10,060.87
Deposit		\$1,270.97	Dec 17, 2014	\$11,331.84
Check #4950	\$981.50		Dec 17, 2014	\$10,350.34
Check #4951	\$91.00		Dec 17, 2014	\$10,259.34
Check #4947	\$793.00		Dec 17, 2014	\$9,466.34
Deposit		\$1,712.14	Dec 18, 2014	\$11,178.48
Check #4952	\$200.00		Dec 18, 2014	\$10,978.48

INTEREST STATE AND PS CHECKING
48454

BANK OF THE OZARKS

1/12/2015 11:54:50 AM

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Reporting Institution: 0

Description	Debits	Credits	Date	Balance
Check #4953	\$175.00		Dec 18, 2014	\$10,803.48
Check #4954	\$1,100.00		Dec 18, 2014	\$9,703.48
Check #4955	\$75.00		Dec 18, 2014	\$9,628.48
Check #4957	\$100.00		Dec 22, 2014	\$9,528.48
RITTER COMM RITTER PMT XXXXX903-0	\$35.10		Dec 23, 2014	\$9,493.38
RITTER COMM RITTER PMT XXXXX359-2	\$39.82		Dec 23, 2014	\$9,453.56
CARROLL ELEC-CEC CASH TRANS 0191442	\$19.42		Dec 26, 2014	\$9,434.14
CARROLL ELEC-CEC CASH TRANS 0034494	\$77.07		Dec 26, 2014	\$9,357.07
CARROLL ELEC-CEC CASH TRANS 0034495	\$85.80		Dec 26, 2014	\$9,271.27
Deposit		\$4,168.30	Dec 29, 2014	\$13,439.57
Deposit		\$631.54	Dec 30, 2014	\$14,071.11
Interest		\$0.55	Dec 31, 2014	\$14,071.66
Balance This Statement:			Dec 31, 2014	\$14,071.66

Check #	Payee	Amount	Service
4927	MSVFD	\$1145.69	August/September Fire Dues
4942	Ivan Reynolds	100.00	Christmas Bonus
4941	Ozark Mtn. Regional	4102.96	water service
4943	Leslie Daniels	100.00	Christmas Bonus
4946	Karen Edgmon	88.96	reimburse calculator
4945	Regan Pro Computer	243.04	repair mother board/computer
4944	Karen Edgmon	100.00	Christmas Bonus
4949	Odie Watts	65.96	reimburse
4948	AnStaff Bank	8000.00	transfer savings
4950	Karen Edgmon	981.50	contract labor
4951	Karen Edgmon	91.00	rent + reimbursement
4947	D F & A	793.00	sales tax
4952	Leslie Daniels	200.00	contract labor
4953	Leslie Daniels	175.00	maintenance
4954	Ivan Reynolds	1100.00	contract labor
4955	Ivan Reynolds	75.00	maintenance
4957	Karen Edgmon	100.00	MSVFD fees Oct/Nov